



Legislative
Service
Bureau

MINUTES

Service Committee of the Legislative Council

June 23, 1998

Fifth Meeting of 1997-1998 Biennium

MEMBERS PRESENT

Representative Brent Siegrist, Chairperson

Senator Stewart Iverson, Jr.

Senator Michael Gronstal

Representative Betty Grundberg

MEETING IN BRIEF

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Minutes prepared by Ed Cook,
Legal Counsel, 515-281-3994

Organizational staffing by Diane
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1. **Procedural Business.**
 2. **Personnel Reports.**
 3. **Legislative Caucuses Internet Home Pages.**
 4. **Written Materials Filed With the Legislative Service Bureau.**
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COMMITTEE BUSINESS

1. **Procedural Business.**

Call to Order. The Service Committee of the Legislative Council was called to order by Chairperson Representative Brent Siegrist at 1:20 p.m., Tuesday, June 23, 1998, in Room 118, State Capitol, Des Moines, Iowa.

The Service Committee approved the minutes of the May 27, 1998, meeting of the Committee.

Adjournment. The Service Committee adjourned at 1:32 p.m.



Service Committee of the Legislative Council

2. Personnel Reports.

a. Legislative Fiscal Bureau.

The Service Committee received and filed the June 1998 and the annual personnel reports from Mr. Dennis Prouty, Director of the Legislative Fiscal Bureau, and recommended, upon motion and unanimous vote, that the following employees be promoted:

◇ Mr. Scott Miller, from Computer Systems Analyst 1, grade 27, step 4, to Computer Systems Analyst 2, grade 29, step 4, effective September 1998.

◇ Ms. Deb Kozel, from Legislative Analyst, grade 27, step 3, to Legislative Analyst 1, grade 29, step 2, effective October 1998.

◇ Ms. Deb Anderson, from Legislative Analyst, grade 27, step 3, to Legislative Analyst 1, grade 29, step 2, effective September 1998.

◇ Mr. Ron Robinson, from Legislative Analyst, grade 27, step 3, to Legislative Analyst 1, grade 29, step 2, effective September 1998.

◇ Mr. Larry Sigel, from Legislative Analyst 3, grade 35, step 3, to Senior Analyst, grade 38, step 2, effective September 1998.

◇ Ms. Margaret Buckton, from Legislative Analyst 1, grade 29, step 3, to Legislative Analyst 2, grade 32, step 2, effective November 1998.

◇ Ms. Darlene Kruse, from Legislative Analyst 1, grade 29, step 3, to Legislative Analyst 2, grade 32, step 1, effective November 1998.

b. Legislative Service Bureau.

The Service Committee received and filed the June 1998 and the annual personnel reports from Ms. Diane Bolender, Director of the Legislative Service Bureau, and recommended, upon motion and unanimous vote, that the following employees be promoted:

◇ Ms. Diane Ackerman, from Assistant Editor 1, grade 24, step 3, to Assistant Editor 2, grade 27, step 2, effective June 1998.

◇ Mr. Ed Cook, from Legal Counsel 1, grade 32, step 6, to Legal Counsel 2, grade 35, step 4, effective June 1998.

The Service Committee also recommended, upon motion and unanimous vote, that the Legislative Service Bureau be authorized to negotiate a salary, above the entry level if necessary, in hiring an experienced legal counsel to assist with codification work and editing of bills and amendments, subject to approval of the negotiated salary by a majority of the members of the Service Committee.

Ms. Bolender reported to the Committee concerning the hiring, retention, and cross training of support personnel within the Bureau and the possible need to reclassify some of the support personnel positions within the Bureau. Ms. Bolender indicated that she would forward any suggestions to address these issues, including any



possible personnel classification changes, to the Service Committee before its next meeting.

c. Legislative Computer Support Bureau.

The Service Committee received and filed the June 1998 and the annual personnel reports from Mr. Sanford Scharf, Director of the Legislative Computer Support Bureau, and recommended, upon motion and unanimous vote, that the following employees be promoted:

◇ Mr. Jason Hunt, from Computer Systems Analyst 1, grade 27, step 4, to Computer Systems Analyst 2, grade 29, step 3, effective July 1998.

◇ Mr. Scott Mathews, from Computer Systems Analyst 1, grade 27, step 4, to Computer Systems Analyst 2, grade 29, step 3, effective July 1998.

d. Office of Citizens' Aide/Ombudsman.

The Service Committee received and filed the June 1998 and the annual personnel reports from Mr. William Angrick of the Office of Citizens' Aide/Ombudsman, and recommended, upon motion and unanimous vote, that the following employee be promoted:

◇ Ms. Maureen Lee, from Administrative Secretary, grade 21, step 6, to Executive Secretary, grade 24, step 5, effective June 1998.

3. Legislative Caucuses Internet Home Pages.

The Service Committee recommended, upon motion and unanimous vote, that the Computer Support Bureau continue to store home pages for each of the four legislative caucuses on the Iowa General Assembly's Internet home page for an additional six-month trial period or until the next Legislative Council meeting following the additional six-month period, whichever is later.

4. Written Materials Filed With the Legislative Service Bureau.

- a.** June 1998 and annual personnel reports from the Legislative Fiscal Bureau.
- b.** June 1998 and annual personnel reports from the Legislative Service Bureau.
- c.** June 1998 and annual personnel reports from the Legislative Computer Support Bureau.
- d.** June 1998 and annual personnel reports from the Office of Citizens' Aide/Ombudsman.
- e.** June 1998 article from Governing magazine concerning the hiring and retaining of information technology professionals by the public sector and entitled "The High-Tech Brain Drain", from Mr. Scharf.

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